

**MINUTES OF THE INTRODUCTORY BOARD MEETING DATED 29-10-
2014 AT ISLAM GYMKHANA, MUMBAI**

The Board meeting was convened at 11.00 A.M. The following Members and Officers were present:-

1. Advocate Asif Shaukat Qureshi.
2. Smt. Ainul Chand Attar
3. Mr. Habeeb Fakih
4. Mr. Syed Jameel Ahmed Jani Miya
5. Mr. Mahemud Maheeb Shaikh
6. Maulana Zaheer Abbas Rizvi
7. Mr. Sayyed Aejaz Husain, Chief Executive Officer

There was only one Agenda point namely to welcome 3 newly appointed Members i.e. Mr. M. M. Shaikh, Maulana Gulam Wastanvi, Maulana Zaheer Abbas Rizvi and to apprise them about the procedure of the meeting of Maharashtra State Board of Wakfs.

At the out set Chief Executive Officer congratulated Mr. Asif Shaukat Qureshi on his becoming Chairman of Bar Council of Maharashtra & Goa. Chief Executive Officer expressed his views that a rare feat has been accomplished by Honourable Mr. Asif Shaukat Qureshi at relatively young aged, he congratulated him and all the members in the meeting shared his sentiments. A bouquet was offered to him by Learned Member Mr. Habib Fakih on behalf of all the Members.

Newly appointed members were welcomed by presenting bouquets. Thereafter learned member Mr. Habib Fakih tried to present some new Agenda Points and for that Chairman of the meeting was required to be selected. All the Members unanimously selected Mr. M. M. Shaikh to preside over the meeting.

With the permission of the Chair following Agenda points were discussed.

1. To move the State Government of Maharashtra for proper formation of Board :-

Resolution No. 53/2014 :-The matter was discussed at length and it is unanimously resolved to move the State Government of Maharashtra with a request to comply the mandates of the Law within one month for the proper functioning of the Board. Members also apprised their sentiment and views to Honourable Smt. Ainul Attar who is Joint Secretary and representative of Government of Maharashtra.

- a) Smt. Ainul Attar had been requested to impress upon the Government of Maharashtra for sanction of Wakf Regulations and do the needful at the earliest.

- b) By Appointing Survey Commissioner in terms of section 4 of the Waqf Amendment Act 2013.
- c) By appointing 3 members of Tribunal as per Waqf Amendment Act 2013.
- d) To move State Government with a proposal for Regular Establishment & Administrative Grants in aid like Charity Commissioner to appoint 106 Staff members as recommended by the 12th Minority Welfare Committee Report 11-6-2014. Additional Staff is also required at least 770 letter already submitted to Government of Maharashtra.
- e) To form complete Board.

2. To direct all the Regional Wakf Officers and District Wakf Officers to submit Accounts of Receipts & Expenditure to all members of Board and a copy to the Chief Executive Officer.

Resolution No. 54/2014 :-It unanimously resolved to direct all the Regional Wakf Officers and District Wakf Officers to submit accounts of Receipt and Expenditure of their respective headquarter every month to Members and copy of the same be sent to Chief Executive Officer.

3. To instruct all the Regional Wakf Officers and District Wakf Officers to fix the date of their Tour and Movement Register and observe punctuality to attend office.

Resolution No. 55/2014:-The matter discussed at length and it is unanimously resolved to instruct all the Employees of District Wakf Offices headquarters and Regional Wakf Offices to be punctual in attending the office and whenever they are required to go on tour, intimation should be given to head office and also movement register be kept day to day. Further Chief Executive Officer is also directed to take steps to install Bio-metric Attendance Machine at every Headquarter.

4. To frame Recruitment Rules.

Resolution No. 56/2014:-Matter discussed at length and it is unanimously resolved to frame Recruitment Committee comprising of following members:-
1. Mr. M. M. Shaikh, 2. Smt. Ainul Attar, 3. Mr. Asif Shaukat Qureshi & 4. Chief Executive Officer as Member Secretary. Chief Executive Officer is directed to prepare Draft Recruitment Rules and circulate to all members within 15 days from today and after obtaining their remarks matter be kept in next Board meeting along with draft Recruitment Rules.

5. To install C.C.T.V. Cameras in Aurangabad and Nagpur Headquarter.

Resolution No. 58/2014:-It is unanimously resolved to install C.C.T.V. Cameras at Head Office and Nagpur Office.

6. Mr. Habib Fakhir has raised Point Wakf properties leased out to the Employees and their Relatives.

Resolution No. 59/2014:- It is discussed at length that Chief Executive Officer to furnish the details of Wakf properties allotted to the Employees and their spouse. Further Chief Executive Officer is authorized to look into the matter. Honourable Waqf Minister has granted Official Stay on increased rent by Mr. S. S. Ali Quadri. Hence employees are exempted from increase of rent.

7. To authorize Chief Executive Officer to enter into agreement of Sub-Lease of the Old Tenants.

Resolution No. 60/2014:- It is discussed and it is observed that most of the old tenants have sublet the rent premises to other persons and sub-leased lessees are approaching Board for regularization of their tenancy. Chief Executive Officer is authorized to enter into agreement for augmentation of the income of Board.

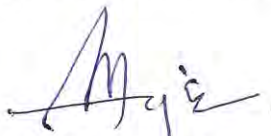
8. Meeting of the Board.

Resolution No. 61/2014:- It is discussed and decided as far as possible meeting of Board be fixed on every last Thursday of a month, and Agenda of the Meeting be circulated to the members 5 days in advance with all related points. Agenda points which were received late shall be kept as additional agenda points separately.

9. To send letter to the Chief Minister for Grants in aid to Maharashtra State Board of Wakfs, Aurangabad.

Resolution No. 62/2014:- It is unanimously resolved to issue letter to the Personal Secretary of Honourable Chief Minister Government of Maharashtra for payment of Regular Establishment & Administrative Grants in aid to the Maharashtra State Board of Wakfs, Aurangabad and other related problems.


M. M. Shaikh,
Presided Chairman
Maharashtra State Board of Wakfs


Sayyed Aejaaz Husain
Ex-Officio Secretary
Chief Executive Officer
Maharashtra State Board of Wakfs,
Aurangabad