Minutes of the Meeting of Maharashtra State Board of Wakfs, held on 29/03/2011. At 11.00 a.m. at Sahiyadri Guest House, Malabar Hill, Mumbai.

The Board meeting was convened at 11:00 a.m. on 29th March, 2011 at Sahyadri Guest House, Malabar Hill, Mumbai the following Board members and officer were present.

1) Hon'ble Shah Tarique Anwar, Member of Parliament and Member, Maharashtra State Board of Wakfs.
2) Hon'ble A. U. Pathan, Member, Maharashtra State Board of Wakfs.
3) Hon'ble Maulana Gulam Ahmed Wastanvi, Member, Maharashtra State Board of Wakfs.
4) Hon'ble Madam Shaheen Kadri, Joint Secretary, Minority Development Department, Mantralaya, Mumbai & Member, Maharashtra State Board of Wakfs.
5) Janab Aziz Ahmed, Chief Executive Officer, Maharashtra State Board of Wakfs, Aurangabad.

As the quorum was available therefore a meeting began at 11:00 a.m. Hon'ble Member Shah Tarique Anwar, presided over meeting with the consent of other Board members.

1) **To Grant leave of absence if any.**

Resolution :-

2) **Confirmation of Minutes Dated 27-02-2011 & 07.08.2010.**

Resolution :-

Minutes of Meeting held on 07.08.2010 are seen and confirmed.

The minutes of 27.02.2011 are hereby confirmed subject to slight modification in respect of Resolution No. 17, Point No. 18, Resolution No. 19 & 22 and Point No. 1 & 2. of any other items.

Point No.1. Issue Marriage Certificate Permission regarding

Resolution

The point is brought to the notice of the Board. Since there is no resolution of the Board to discontinue the practice of issuance of the Marriage Certificate, the question of permission to restart the practice does not arise.

POINT NO. 2. Authorizing Janab Aziz Ahmed to file Say, Affidavit and Reply in the Courts.

Resolution :-

The additional charge of Chief Executive Officer is given to Mr. Aziz Ahmed by Government orders dated 18th March, 2011. The administrative functions to include the above duties also. Hence no special order needs to be issued for the same.

POINT NO. 3. WAKF –I-LILLAH WAKF, DEOLALI, DIST NASIK.

Resolution :-

This proposal received from the trust on dated 02.08.2002 was discussed in the meeting at length. Based on existing documents it appears that this issue may prove beneficial in providing revenue to the Wakf Institutions as well as to the Board. However, it would be more appropriate for the trust or authorized person of the trust to present a complete profile of the scheme to the Board. The CEO is instructed to direct the Trust and to prepare and present details of the scheme and present to the Board alongwith relevant documents.

POINT NO.4. DHANWADI MOHALLA MASJID TRUST MUMBAI.

Resolution :-

Deferred due to lack of details.

POINT NO. 5. Dargah Hazrat Peerbabu Jamal (Kolhapur)

Resolution :-

The Board hereby join resolves that in response to the Trust's application dated 24.2.2011, the Trust or its authorized representative may, in the absence of the full fledged Chief Executive Officer, approach the Board with a profile of the detailed scheme along with supporting documents.

POINT NO.6. ZAKARIYA MASJID TRUST, MUMBAI.

Resolution :-

The Board hereby join resolves that in response to the Trust's application dated 07.2.2011, the Trust or its authorized representative may, in the absence of the full fledged Chief Executive Officer,

approach the Board with a profile of the detailed scheme along with supporting documents.

POINT NO.7. Tembhi Masjid Trust, Thane.

Resolution :-

The Board hereby join resolves that in response to the Trust's application dated 13.05.2010, the Trust or its authorized representative may, in the absence of the full fledged Chief Executive Officer, approach the Board with a profile of the detailed scheme along with supporting documents.

POINT NO. 8. MOSSA HAJI HASHAM AND HIS FAMILY TRUST

Resolution :-

The Board has taken a serious view of the illegal action taken by the Addl. Charity Commissioner, i.e. violating the provisions of the Wakf Act, by giving permission to sale of wakf properties without jurisdiction. The CEO is hereby directed to compile all such similar illegal orders issued by the Charity Commissioner and to make them available to the Board's Advocate. The Advocate is hereby directed to take immediate legal recourse in this matter and report to the Board in its next meeting.

Point No.9. Filling of the newly created post of the Asst. Chief Executive Officers, under the Maharashtra State Board of Wakfs, Pursuant to the Govt. of Maharashtra in Minorities Development Department letter No. MDD/10/08Dr. 133/desk-4 dated. 12.08.2010

Resolution :-

So far other staff except Mr. Abdul Ateeque Khan is not promoted and is not getting a pay scale of District Wakf Officer / Regional Wakf Officer. Board unanimously resolves that in view of the Board's decision dated. 4.11.2007 action in respect of promotion and pay scale fixation regarding Shri. A.A. Khan be taken as per order of the CEO No. MSBW/EST/208/16601, dated 31.12.2007, CEO is directed to take immediate action in the matter.

Point No. 10. Pay scale to Officers and Staffs, post sanctioned by the Government, completed Three Years service in Maharashtra State Board of Wakfs.

Resolution :-
Deferred

Point No. 11. Release of D.A. to Board Employees sanctioned by the Government of Maharashtra:-

Resolution :-
Deferred

Point No. 12. Sanction of claim of Baig Ifteqarullah Stenographer of Maharashtra State Board of Wakfs, Aurangabad:-

Resolution :-
Deferred

Point No. 13. Application of Mr. Rasheed Khan Daruwala Legal Cell Officer Maharashtra State Board of Wakfs, Aurangabad:-

Resolution :-
Deferred

Point No.14. Khadimul Hujjaj for Hajj Duties selected board employees leave treated as deputation.

Resolution :-
Deferred

Point No.15. Appointment of Regional Wakf Officers and District Wakf Officers as Information Officers under RTI Act 2005.

Resolution :-
Deferred

POINT NO. 16. Transfer and Internal changes of the Regional Wakf Officers, District Wakf Officers and Staff/office bearers

Resolution :-
Deferred

Point No .17. Review of cancellation of agreement of facilitation center of Nagpur.

Resolution :-

Deferred

Point No .18. The details of collected amount by Mr. R.T.Mirza of Nagpur and amount given by the Board is given below.

Sr. No.	Period	Amount collected	Amount Paid to S R Mirza	Revenue given to Board by facilitation
1	2	3	4	5
1	Jan. 2008 to Nov. 2010	22,95,614/-	15,77,397/-	71,8217/-

Resolution :-

Deferred.

Point No .19. Appointment of Chartered Account for audit of Account of Wakf Board.

Resolution :-

The CEO is hereby directed to placed before the Board the names of 3/4 competent, experienced and local Chartered Accountant for consideration of appointment in the next meeting.

POINT NO.20. Letterheads and seal of Maharashtra State Board of Wakfs.

Resolution :-

The CEO is directed to obtain permission of the Government for use of the State emblem and seal by the Board.

Any other point with the permission of the Chair

Point No. 21. Revised staffing pattern of the Maharashtra State Board of Wakfs.

It is brought to the notice of the Board that the Govt. of Maharashtra has sanctioned staff of 106 posts vide letter dated August,

2010 as proposed by the Board's office as per Statement "A" However, the staff strength comprises majorly of Class III and Class IV cadre. In order to strengthen the effective functioning of the Wakf Board, it is proposed to revise the staff pattern by upgrading existing Class II post to Class I post, as per Statement – B. This also broadly includes total annual expenditure of 55 staff at five divisions and 51 staff at Head Quarter. It is proposed to recruit staff in stages at divisional level. Of the 55 staff at Divisional Level, 50% will be recruited from existing staff at the Head Office and remaining 50% will comprise of newly recruited staff. Estimated annual expenditure of total staff of 106 works out Rs. 390 lakhs p.a. At present the estimated annual income of the Board is Rs. 1 Cr. It is proposed that the Govt. of Maharashtra may be requested to supplement around Rs. 3 Cr against establishment charges, as grant in aid.

Janab Tarique Anwar
Hon'ble Presiding Chairmn
Member, Maharashtra State Board of Wakfs

Janab A. U. Pathan
Hon'ble Member
Maharashtra State Board of Wakfs

Janab Gulam Wastanvi
Hon'ble Member
Maharashtra State Board of Wakfs

Mohtarma Shaheen Kadri
Hon'ble Member
Maharashtra State Board of Wakfs

Janab Aziz Ahmed
Chief Executive Officer
Maharashtra State Board of Wakfs

New Staffiing Pattern Divisional Level Maharashtra State Board of Wakf

Sr. No	Name of Post Designation	Pay Scale	Annual expdtre appro.	No. of Post	Total Annual expenditure
1	Deputy Chief Executive Officer	15600-39000	7 Lac	5	35 Lac
2	Asst. Chief Executive Officer	15600-39000	7 Lac	5	35 Lac
3	Office Superintendent	9300-34500	5 Lac	5	25 Lac
4	Legal Officer	9300-34500	5 Lac	5	25 Lac
5	Finance Officer	9300-34500	5 Lac	5	25 Lac
6	Clerk-Cum-Typist	5200-20200	2 Lac	15	30 Lac
7	Bills - Clerk	5200-20200	2 Lac	5	10 Lac
8	Peons	4440-7440	1.50	10	15 Lac
	TOTAL -			55	200.00 Lac
	Staff at Head Office of the Maharashtra State Board of Wakf, Aurangabad				
9	Chief Executive Officer	37500-67000	10 Lac	1	10 Lac
10	Deputy C.E.O.	15600-39000	7 Lac	1	7 Lac
11	Asst. CEO	15600-39000	7 Lac	1	7 Lac
12	Steno-Typist	9300-34500	5 Lac	1	5 Lac
13	Acct.Supritendent	9300-34500	5 Lac	1	5 Lac
14	Enquirty Officer	9300-34500	5Lac	1	5 Lac
15	Jr. Engineer	9300-34500	5 Lac	1	5 Lac
16	Oversier	9300-34500	5 Lac	1	5 Lac
17	Wakf Officer	9300-34500	5 Lac	15	75 Lac
18	Auditors	9300-34500	5 Lac	2	10 Lac
19	Jr. Clerk	5200-20200	2.40	17	41 Lac
20	Peon	4440-7440	1.50	9	15 Lac
	TOTAL -			51	190 Lac

महाराष्ट्र राज्य वक्फ मंडळ, औरंगाबाद कार्यालयाचे पुर्नरचना

अ.क	पदे	प्रादेशिक विभागाचे नांव					
		कोकण	पुणे	नागपुर	अमरावती	नाशिक	एकूण
१	विभागीय वक्फ अधिकारी (उपजिल्हाधिकारी स्तरावरील)	१	१	१	१	१	५
२	सहाय्यक मुख्य कार्यकारी अधिकारी (तहसिलदार स्तरावरील)	१	१	१	१	१	५
३	कार्यालयीन अधिक्षक	१	१	१	१	१	५
४	विधी अधिकारी वर्ग-१ स्तर	१	१	१	१	१	५
५	वित्त अधिकारी वर्ग-२ स्तर	१	१	१	१	१	५
६	लिपीक-टंकलेखक	३	३	३	३	३	१५
७	लेखापाल	१	१	१	१	१	५
८	शिपाई	२	२	२	२	२	१०
	एकूण :-	११	११	११	११	११	५५
		विभागीय स्तरावर एकूण- ५५ पदे					

अ.क्र	नविन निर्माण करावयाची पदे		मान्यता दिलेली पदे		दर्जोन्नत करण्यासाठीची पदे	
१	प्रादेशिक वक्फ अधिकारी (वर्ग-१)	५	कार्यालयीन अधिक्षक	५	सहाय्यक मु. का. अ.	५
२	विधी अधिकारी (वर्ग-१)	५	लिपीक टंकलेखक	१५		
३	वित्त व लेखा अधिकारी (वर्ग-२)	५	लेखापाल	५		
			शिपाई	१४		

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मुख्य कार्यकारी अधिकारी,
महाराष्ट्र राज्य वक्फ मंडळ, औरंगाबाद

F:/- NOTE-4 = C